

Registration form new student



Data student	
Last name	
First names (complete)	
Nickname	
Gender	
Date of birth	
Place of birth	
Burgerservicenummer (BSN)	
1 st nationality	
2 nd nationality <i>If applicable</i>	

Medical data (Important to know for the school)	
Forbidden products	
How to handle in case of an emergency?	
Other medical information	
Diagnoses	
Allergic reactions	

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Residential address	
Address + House number	
Zip code + Residence	
Address unlisted?	<input type="checkbox"/> Yes
Phone number	
Phone number unlisted?	<input type="checkbox"/> Yes

Non-Dutch Cultural Background	
Country of origin (outside NL)	
Date in NL <i>If applicable</i>	
Country of origin caregiver 1 <i>Outside NL</i>	
Country of origin caregiver 2 <i>Outside NL</i>	

School of origin (If applicable)	
School of origin <i>Name + Residence</i>	
Daycare / Toddler playgroup <i>Name + Residence</i>	

Siblings (at the same school or coming to our school in the future)	

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Data parents / caregivers		
	Caregiver 1	Caregiver 2
E-mail		
Last name		
Prefix		
First name		
Initials		
Mobile phone		
Unlisted?	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Phone number work place <i>Optional</i> Unlisted?	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Relationship to student		
Relationship to student		
Legal authority	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Home language 1		
Home language 2		
Residential adress		
Date of birth		
Country of birth		
Marital status		
Address <i>When other than the child</i>		
Zip code en residence <i>When other than the child</i>		

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Declaration of consent	
Can we request information about your child from the nursery/daycare centre or previous school?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Declaration of consent footage	
Footage internal parent portal <i>Publication of footage in our parent portal / parent app from the school.</i>	<input type="checkbox"/> No consent <input type="checkbox"/> Consent
Footage in publications <i>Publication of footage in newsletter, flyer, school guide, school calendar</i>	<input type="checkbox"/> No consent <input type="checkbox"/> Consent
Footage external media (f.e. newspaper) <i>Publication of footage in case the school invited the media.</i>	<input type="checkbox"/> No consent <input type="checkbox"/> Consent
Footage social media <i>Publication of footage on social media accounts from the school.</i>	<input type="checkbox"/> No consent <input type="checkbox"/> Consent
Footage website <i>Publication of footage on the website of the school.</i>	<input type="checkbox"/> No consent <input type="checkbox"/> Consent
Footage use for website Kinderstad <i>Publication of footage on the website, social media accounts en printing (flyers, annual plan, advertorials) of Kinderstad.</i>	<input type="checkbox"/> No consent <input type="checkbox"/> Consent
Participation in studies <i>Use of the student's data for research purposes by research parties such as the CBS or universities</i>	<input type="checkbox"/> No consent <input type="checkbox"/> Consent
Take a group photo <i>Taking a group photo with all students</i>	<input type="checkbox"/> No consent <input type="checkbox"/> Consent

Emergency number (other dan parents/caregiver) - Optional	
Name	Phone number

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Registration at another school	
<p><i>Explanation: Our school has the obligation to provide your child with an appropriate place (in accordance with the Dutch Appropriate Education Act). Therefore, after your registration, we will assess whether your child can be placed at our school. If that is not possible, we will work with you to find a school that better suits your child.</i></p>	
Have you also registered your child at other school, or are you planning to do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, which schools are these?	
Which school do you prefer?	

Extra ondersteuning (Zie ook bijlage: Procedure na aanmelding)	
Does your child require special or additional support?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><i>This may include support in physical, medical, social, emotional, psychological, or intellectual areas.</i></p> <p><i>You can also think of support in the form of extra time, special materials, teacher expertise, environmental accommodations, or collaboration with external agencies.</i></p>	
If yes, please describe the extra support your child needs to support their development?	
Have you had contact with support or care organizations regarding assistance or guidance for your child?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><i>For example: speech therapy, physical therapy, Audiological Center, Visio (for visual impairments), rehabilitation center, Institute for Social Work (IMW), MEE Foundation, Public Health Service (GGD), mental health services (GGZ), Early Support Services, or a pediatrician.</i></p>	
If yes, which support services or organizations have you been in contact with?	
Do you give us permission to request information about your child from the above-mentioned organization(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

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Signature	
The undersigned declares / declare that the form has been completed truthfully.	
<i>Signature caregiver 1</i>	<i>Signature caregiver 2</i>
Date:	Date:
<i>Comments parents / caregivers</i>	

We would like to thank you for completing this registration form.
You can either send it to us by mail or hand it in personally.

Declaration school
We treat the information provided on this form confidentially. We comply with the rules of the European General Data Protection Regulation (GDPR). This means that you always have the right to access or correct your personal data.
Please bring a valid ID for both yourself and your child to the introductory meeting. We are required to verify both BSN (citizen service) numbers. We will not make a copy of your ID.

To be completed by the school			
Informatiegesprek gehad met			
Datum van aanmelding		Datum van inschrijving	
Eerste schooldag		BSN gecontroleerd	
Plaatsing in groep		BSN gecontroleerd door	
<i>Opmerkingen:</i>			

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Conditions for school enrollment

Would you like to enroll your child?

You can find detailed information about the enrollment process on the school's website. There you will also find the School Support Profile (SOP), which outlines the types of support the school can offer.

From the moment your child is officially enrolled, the school's duty of care begins. This means the school will work with you to determine whether your child is in the right place or whether additional support is needed.

There are a few legal conditions regarding enrollment:

- A child may only be enrolled from the age of 3.
- If you register your child before that age, they will be placed on a preliminary registration list. This is not yet an official enrollment.
- Enrollment must be done in writing, at least 10 weeks before the first school day.

Do you expect your child will need additional support?

Please be sure to mention this during the enrollment process. We can only provide appropriate support and think along with you if we have all the necessary information, such as reports and assessments.

Finally: By enrolling your child, you acknowledge and accept the school's foundational principles.

Procedure after enrollment

We will briefly explain the procedure after enrollment.

The Dutch Appropriate Education Act (Wet Passend Onderwijs) ensures that every student receives the support they need.

The school will process the enrollment form. Our quality coordinator will contact your child's preschool, daycare center, or previous primary school. After that, there are two possible outcomes.

1. Your child does not require additional support

- We will enroll your child at our school.
- You will be informed about the starting date and which class your child will join.
- We aim to support your child as best as possible. Therefore, we schedule introductory meetings.
- Your child's teacher or the school's quality coordinator will contact you within six weeks after the school start to arrange this meeting.
- The information provided in this registration form, as well as any verbal information you share, will be treated confidentially.

2. Your child does require additional support, and you have indicated this during enrollment

- We will invite you for a meeting at the school.
- During this meeting, we will assess what kind of additional support your child needs.
- We will determine whether our school is able to provide this support.
- Our starting point is the School Support Profile (SOP).
- This profile is available on the school's website, or you can request a copy from the school principal.
- If we are able to provide the necessary support, we will enroll your child at our school. The procedure will then follow the same steps as described under point 1.
- If we are **not** able to provide the required support ourselves, we will work with you to find a suitable school. We will look for a school whose School Support Profile (SOP) does offer the needed support. This may be a regular primary school or a school for special (primary) education.
- We will make a decision within six weeks of receiving the enrollment form. If necessary, this period may be extended by an additional four weeks.
- The timeline for finding a suitable placement starts from the moment the school receives the enrollment form.
- This is usually the date on which the parents completed the form. Please note that a child must be at least 3 years old. The school will confirm receipt of the form in writing.